



Kaikohe Christian School BOT Meeting & Annual General Meeting – Minutes

(Unconfirmed until agreed upon and signed)

Venue: Kaikohe Christian School (Kaikohe Campus)

Date: Tuesday 23 February 2021

Opening Prayer:	4.00 pm Chris Bradley
Closing Prayer:	6.35 pm John Whitehead

Next Meeting Date:	Tuesday 9 March – 4 pm
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1. ATTENDANCE:

Present:

Mike Norman / Mike Shaw / David Rogers / David Prickett / Liz Cook / John Whitehead / Chris Bradley
David Rogers (Minute Taker)

Absences: Monty Tito / Puti Puru-Clarke

Apologies: Puti Puru-Clarke / Jacqueline Te Huia

2. CORRESPONDENCE:

i. IN:

- 08/01/21 Occupancy use agreement for Water Tank

ii. OUT:

- 08/12/20 Letters of Appointment: P Vowell, M V Wingerden
- 03/02/21 MOU NZ Police – Police Pathways Programme

Motion: That correspondence be accepted and received
Moved by: David Rogers
Seconded by: Liz Cook
Motion Carried: Unanimous

3. FINANCIAL:

3.1 Current Financial Condition: Financial Report for period 31 October tabled:

Motion: To pay Koha \$300 to Corrections for their gift of a Sound Desk

Moved by: Mike Norman
Seconded by: David Prickett
Motion Carried: Unanimous

Motion: Financial Report be accepted.
Moved by: David Rogers
Seconded by: Chris Bradley
Motion Carried: Unanimous



4. REPORTS:

4.1 Principals Report tabled for Discussion:

Motion: Waimate Camp Approved
Moved by: Chris Bradley
Seconded by: John Whitehead
Motion Carried: Unanimous

Motion: Kapa Haka Noho Sleepover Approved
Moved by: Mike Norman
Seconded by: John Whitehead
Motion Carried: Unanimous

Motion: Principal's Report be adopted.
Moved by: Chris Bradley
Seconded by: John Whitehead
Motion Carried: Unanimous

5. POLICY REVIEW:

5.1 Policy Review Discussion:

- No matters tabled

6. STRATEGIC FOCUS:

- **Board Training Event:**
Members interested in 31st March Event. Liz will ask for the date to be moved away from Easter
- **Bi-Election needed for Parent Rep:**
One position to be filled.

Motion: Sareya Norman nominated as Returning Officer
Moved by: David Rogers
Seconded by: Chris Bradley
Motion Carried: Unanimous

7. SPECIAL ISSUES:

- **Board Member Resignation:** Mike Shaw tendered resignation from Board as Proprietor Rep.
- **Principals Appraisal:** Tabled by Chairperson
- **Transition for Waimate Campus:**
Warren Peet suggested a meeting of Board Staff and Proprietors to discuss current transition status for Waimate Campus. Goal: To make a smooth transition to Harvest Christian School.
Possibility of a Zoom meeting: Will need advance notice. Mike Norman to coordinate a meeting at earliest convenience. John advised the Board to be discerning with 'talk about Unity'.
- **Office Staffing**


7. SPECIAL ISSUES continued:
NZSTA Election of Officers:

- Bi Election has to happen
- Appointment of Returning Officer now
- Run Board Chair now
- Two positions for Parent Reps

Pedestrian Crossing:

David Prickett (Staff Rep) requested Board look at pedestrian crossing safety.

- Raise and extend curb
- A mount for Road sign to be placed in the middle island
- Appropriate clothing supplied to staff and students operating the Road Patrol.
- Pass on to Northland College a request for vigilance at the pedestrian crossing.
- David Prickett will follow up

School Land Purchase:

Board to request Proprietor contact owners of the land, in the school perimeter, to see if they would be willing to sell to the Proprietor

David Rogers: Chair for Election of Officers.

- Call for Nominations

Nominations:

- Mike Shaw / Mike Shaw / John Whitehead
- Mike Norman / Mike Norman / David Rogers

Elected: Mike Norman

8. CONFIRMED PREVIOUS MINUTES:

Minutes read by BOT members

Motion: Previous minutes be accepted.

Moved by: Mike Norman

Seconded by: Chris Bradley

Motion Carried: Unanimous

9. MATTERS ARISING:

No matters arising from the Minutes

NEW ACTION LIST:

Description	Comment
International Students viability investigation (David Rogers)	Ongoing
BOT Professional Development Training	In planning

ACTIONS COMPLETED:

Description	Comment
Waimate Campus Playground Bark chip replaced	Completed
Strategic Survey (Yvonne Vujcich)	Completed
New Post Lock Down budget (David Rogers)	Completed.

NEXT MEETING: Tuesday 9 March 2021 4 pm

CONFIRMATION OF MINUTES:

Signed Board Chairperson: _____ **Date:** ____/____/2021