

Meeting Minutes Date 21 June 2022

Opened in prayer by D Rogers at 5:35pm

1. Administration Matters

Apologies: David Prickett

Present: M Shaw, M Norman, D Rogers, M Tito, P Geisbers and L Cook.

2. [Board Correspondence](#)

Resolved: **“THAT** THE BOARD APPROVE THE PROPOSAL FOR AN INTEGRATED PHONE/BELL AND ALARM SYSTEM TO ADDRESS H&S CONCERNS THAT SOME CLASSROOMS ARE UNABLE TO HEAR BELLS OR ALARMS (\$14,016)”

D Rogers/M Shaw
Carried

3. Financial Report

[Presentation and analysis of the financial accounts](#)

Resolved: **“THAT** FINANCIAL APRIL AND MAY SUMMARY BE ACCEPTED ACCOUNTS APPROVED FOR PAYMENT.”

D Rogers/P Geisbers
Carried

4. Policy Review: [Board Roles and Responsibilities](#)

Principal has gone through some of it. The Board went through it as part of its self monitoring and ‘on job training’

Recommendation: **THAT** THE BOARD ROLES AND RESPONSIBILITIES REVIEW BE ACCEPTED.”

L Cook/M Norman
Carried

5. **Curriculum Review:** Social Science including local history and Biblical Studies is still being reviewed.

6. Strategic Focus

Mathematics / Numeracy Reports: [Primary](#) [Secondary](#)

Resolved: “THAT THE BOARD AND PRINCIPAL SUPPORT THE PRIMARY MATHEMATICS RECOMMENDATIONS AND THE GOALS OF SECONDARY REPORT.”

M Shaw/P Geisbers
Carried

Principal’s Report: [Ongoing summary of progress to date.](#)

Matters Arising from the Principal’s Report:

6.1. **Resolved: “THAT A CONSULTATION PROCESS IS STARTED TO COLLECT STAKEHOLDER FEEDBACK ABOUT THE POSSIBILITY OF EMBRACING THIS NEW ENTRANT STRATEGY IN 2023.”**

D Rogers/P Geisbers
Carried

6.2. **Recommendation: “THAT THE TRIENNIAL ELECTION BE SET FOR WEDNESDAY 7 SEPTEMBER.”**

D Rogers/M Shaw
Carried

6.3. **Resolved: “THAT SAREYA NORMAN BE APPOINTED AS RETURNING OFFICER.”**

M SHAW/M TITO
CARRIED

6.4. **[Resolved: “THAT THE BOARD APPROVE THE OPC TRIP AND HERE”](#)**

D Rogers/M Norman
Carried

6.5. **[Resolved: “THAT THE BOARD APPROVE THE ROTORUA TRIP”](#)**

D Rogers/L Cook
Carried

Board discussion

ERO signal School Review beginning T3.

Appointments Committee meet Thursday 23rd June 10:30am. David Rogers, Yvonne Vujcich, David Prickett, + Board members M Normand and M Tito.

7. [Confirmation of previous minutes](#)

Resolved: ‘THAT THE PREVIOUS MINUTES BE TAKEN AS READ.’

M Shaw/M Tito
Carried

Matters arising: Still a follow up to do on the Principal's Performance Appraisal from the Board focus.

M Norman followed up on the proposal of counseling in the School under contract to Miriam Centre. They said no.

8. Meeting Closure

Comments on meeting procedures and outcomes

Preparation for next meeting: Health and PE curriculum report from Kevin Lowe

Closed in prayer at 7:45pm by the Presiding Member.

2022	08 Feb	22 Mar	3 May	14 Jun	26 Jul	23 Aug	6 Sep	18 Oct
Policy Review (5-15 Mins)	Principal's appraisal report and agreement	Health and Safety & legal responsibilities		Board Roles and Responsibilities		Trustees' Code of Ethics		Chairperson's Role
Curriculum Review (5-15 Mins)	Variance reports and annual targets confirmed		Social Science including local history and Biblical Studies		Health and PE		Arts: Visual and Performing	
Policy Review (5-15 Mins)	Principal's appraisal report and agreement	Health and Safety & legal responsibilities		Board Roles and Responsibilities		Trustees' Code of Ethics		Chairperson's Role
Strategic Focus (45-60 Mins)	Annual Plan Approved	Literacy		Numeracy		Ongoing summary of progress to date		Budget
Special Topic (45-60 Mins)	Pandemic Plan		NCEA Progress		Property Report		NCEA Progress	