

Unconfirmed BoT Meeting Minutes

September 27th 2022 4:30pm

1. Administration Matters

Present: M Shaw, M Norman, M Tito, C Paraone, T Paraone, L Cook, D Prickett, D Rogers and P Geisbers.

Introductions: Thanks from outgoing parent rep L Cook. (Who then left the meeting). Welcome to new members C and T Paraone and welcome back to M Norman.

2. Election of Presiding Member (Chair) overseen by principal.

Mike Norman nominated.

D Rogers/D Prickett

Carried

3. Board Correspondence

- Equity index notification (Staffing 13.6 for 2023)
- NZSTA risk management scheme going up.
- Resignation letter from staff member

Resolved: **“THAT** THE INWARD CORRESPONDENCE BE RECEIVED.”

D Rogers/M Norman

Carried

4. Financial Report 5-15 mins

Presentation and analysis of the financial accounts

Resolved: **“THAT** THE FINANCIAL SUMMARY BE RECEIVED, INCLUDING ACCOUNTS TO PAY.”

D Rogers/M Shaw

Carried

5. Curriculum Review Arts Curriculum

- a. **Resolved:** **“THAT** THE ARTS CURRICULUM REPORT BE RECEIVED.”

D Rogers/D Prickett

Carried

b. **Resolved:** “THAT THE GOALS AND RECOMMENDATIONS IN THE REPORT GO INTO THE STRATEGIC PLAN.

D Rogers/D Prickett

Carried

6. Strategic Focus

Principal’s Report: Ongoing summary of progress to date.

Board discussion.

Resolved: “THAT THE PRINCIPAL’S REPORT BE RECEIVED.”

D Rogers/C Paroane

Carried

7. Confirmation of previous minutes:

No minutes taken.

8. Meeting Closure

Resolved: “THAT THE MEETINGS BE CHANGED TO A 4:00 PM START.”

M Norman

2 for

3 against

3 abstention

Motion failed

Comments on meeting procedures and outcomes. Crucial to have all the reports available to members and read before the meeting to keep the meeting on time.

Preparation for the next meeting

Principal’s Appraisal Summary

Property Report - Carried over from previous meeting.

Next meeting Date: Proposed - October 25th 5:30pm

2022	08 Feb	22 Mar	3 May	14 Jun	26 Jul	23 Aug	27 Sep	25Oct	Nov/Dec
Policy Review (5-15 Mins)	Principal's appraisal report and agreement	Health and Safety & legal responsibilities		Board Roles and Responsibilities		Trustees' Code of Ethics		Chairperson's Role	
Curriculum Review (5-15 Mins)	Variance reports and annual targets confirmed		Social Science including local history and Biblical Studies		Health and PE		Arts: Visual and Performing		
Policy Review (5-15 Mins)	Principal's appraisal report and agreement	Health and Safety & legal responsibilities		Board Roles and Responsibilities		Trustees' Code of Ethics		Chairperson's Role	
Strategic Focus (45-60 Mins)	Annual Plan Approved	Literacy		Numeracy		Ongoing summary of progress to date		Budget	
Special Topic (45-60 Mins)	Pandemic Plan		NCEA Progress		Property Report		NCEA Progress		