

Meeting Minutes Date 16/05/2023

1. Administration Matters

Present: Michelle Tito-Brown, M Shaw, M Tito, M Norman, P Geisbers, K Paraone, D Pricket, D Rogers and T Paraone

2. [Board Correspondence](#)

Recommendation: **“THAT** THE INWARD CORRESPONDENCE BE RECEIVED.”

M Shaw/D Rogers

3. **Kapa Haka Report:** Michelle Tito verbal report with focus on noho. Sleeping arrangements.

3.1. Is there a blanket RAMs and approval process to speed things up?

Resolved: **“That** the Principal will work out a delegation for short notice Kapa noho on school property.”

D Rogers/M Tito

3.2. Alerting to resources that are needed for noho.

3.3. The message of the gospel is being preached clearly through the roopu.

4. Financial Report

[Presentation and analysis of the financial accounts](#)

Recommendation: **“THAT** THE FINANCIAL SUMMARY BE APPROVED.”

Items of interest coding issues.

M Shaw/P Geisbers

5. **Property Report.** Plans tabled. Build starts on Monday.

6. **Policy Review:** Board Committees.

6.1. **Recommendation:** **“THAT** THE REVIEW OF THE IMPLEMENTATION OF THE BOARD COMMITTEES POLICY BE ACCEPTED.”

M Shaw/K Paraone

These are the current Board Committees: Discipline Committee appointed and disbanded as needed. Strategic Committee working on plan and the charter. Membership: M Tito, K Paraone, T Paraone, D Rogers.

- 6.2. The new Physical Restraints Policy and the associated Physical Restraints Procedures is in place – these are included in the May Meeting folder.

7. Curriculum Review:

Health Curriculum: Principal's Report. Add reports to minutes.

Literacy: What does Tūi mean?

Technology: Discussion.

Resolved: “That the curriculum reports and the Delivery of the Health Curriculum Statement be accepted.”

D Rogers/P Geisbers

8. Strategic Focus: Includes Principal's Report

- 8.1. **Principal's Report:** [Ongoing summary of progress to date.](#)

Recommendation: “THAT THE PRINCIPAL'S REPORT BE RECEIVED.”

D. Rogers/M. Norman

Carried

Moved: “That the Board go into Committee at 7:15pm to discuss staffing”.

D.Rogers/D.Prickett

Carried

8.2. Board discussion

[Signed resolution to seek funding.](#)

9. **Student Rep:** Summary of Student Council feedback. Student Rep presented the statement whanau will be asked to sign at the Whanau Evening on Thursday - Declaration

10. Special Topic: NCEA Progress

11. Confirmation of [previous minutes](#)

Recommendation: “THAT THE PREVIOUS MINUTES BE TAKEN AS READ.”

Matters Arising:

Trip BE APPROVED SUBJECT TO THE Y12 LIST BEING ADDED TO THE URUPUKAPUKA CAMP AND THE AMENDMENTS OF NEW STAFF AND PROGRAMME BE ADDED TO THE AUCKLAND TRIP.”

Required details were provided to the Principal

Principal's Appraisal Summary was presented at the meeting.

12. Meeting Closure 5-15 mins

- Comments on meeting procedures and outcomes
- Preparation for next meeting: Be ready to discuss meeting times.

2023	07 Feb	21 Mar	09 May	13 Jun	25 Jul	05 Sep	17 Oct	28 Nov
Policy Review (5-15 Mins)	Board Meetings		Board Committees		Delegations to the Principal		Principal Performance Appraisal	
Curriculum Review (5-15 Mins)		Technology		Mathematics		Literacy		Music
Strategic Focus (45-60 Mins)	Variance Reports and Annual Targets Confirmed	Literacy		Numeracy	Ongoing summary of progress to date		Budget	
Special Topic (45-60 Mins)		Principal's Performance Report	NCEA Progress	Special Character Report		NCEA Progress		Annual Planning

