

## Minutes Tuesday 14th May 4:00 pm

### 1. Administration Matters

Presiding member opened in prayer and acknowledged the passing of the Principal's father in law.

Welcome new Board member Elizabeth Podal

Present: D Rogers, M Shaw, M Norman, M Tito, D Prickett and H Soatini

Apologies: K Paraone

### 2. [Board Correspondence](#)

**Resolved:** "**That** the inwards correspondence be received."

D Rogers/M Norman

### 3. Financial Report

[Presentation and analysis of the financial accounts](#)

**Resolved:** "**That** the presentation and analysis of the financial accounts be received."

Teachers LP should be coming out of salary.

M Shaw/D Prickett

### 4. Other Committee: Comment from Proprietor Rep. about editing the strategic plan.

**Resolved:** "**That** the strategic plan be edited to include the statements from the BOI Board retreat in February 2024."

D Rogers/M Norman

### 5. Policy Review (Included in the Principal's Report)

**Resolved:** "**That** the implementation of Curriculum Delivery Policy report be accepted."

M Shaw/E Anderson-Podal

### 6. Strategic Focus

**Principal's Report:** [Ongoing summary of progress to date.](#)

**Resolved:** "**That** the Principal's Report be received."

D Rogers/M Norman

### ● School Leaver Report (included in the Principal's Report)

Discussion

**Matters Arising:**

**Resolved:** “That the Board record a motion of acknowledgement of Whaea Michelle and the kapa haka team for their hard work and Christian witness.”

M Shaw/M Tito

7. **Student Report:** H Soatini verbal report on the two vocations presentation. Requests a follow-up with more perspectives of options for students going forward including past students. Will work with staff to make it happen including the church networks.

**8. Previous Meeting Minutes**

**Resolved:** “That the February minutes be taken as read.”

M Shaw/H Soatini

**9. Meeting Closure**

**Resolved:** “That the Principal on behalf of the Board to acknowledge P Geisbers for his work on the Board.”

D Rogers/M Norman

Preparation for next meeting June 18 4:00 pm. Te Reo, Property, NCEA progress, Gateway.

2024	13 Feb	18 Mar	07 May	18 Jun	30 Jul	10 Sep	22 Oct	03 Dec
Policy Review (5-15 Mins)	Disciplinary Process Principal's Professional Expenses Reporting to the Board	Updating Board policies and Management policies and procedures.	Curriculum Delivery Policy		Personnel Policy		Financial Planning, Financial Condition, Asset Management Policies	Pandemic, Health and Safety Policy Legal Responsibilities Policy
Curriculum Review (5-15 Mins)		Te Reo		Gateway		Science		Social Sciences
Strategic Focus (45-60 Mins)	Annual Targets, plan and variance report		NCEA Progress		Numeracy and Literacy Targets		Budget, Annual Plan	Numeracy and Literacy Targets
Special Topic		Special Character		Property Report			NCEA Progress	
<b>Note: Special Topic can be set by board as the need determines and reviewing the implementation of policy begins at Board Governance Policy page 3.</b>								