

June 18 2024 Board Meeting Agenda

1. Administration Matters

Present: M Shaw, M Norman, Y Vujcich, J Anderson-Podal, M Tito, D Prickett, D Rogers, K Paroane and H Soatini.

Opened: D Rogers

2. Election of Presiding Member:

Nomination: Michael Norman

M Shaw/D Rogers

Carried

3. Strategic Focus NCEA progress report tabled.

- a. **Resolved:** “**That** the [NCEA Progress](#) report be received.”

M Shaw/M Norman

- b. **Resolved:** “**That** the Board receive an explanation for why L1 Sci achieved a 33.3% external pass rate.”

M Shaw/H Soatini

- c. **Resolved:** “**That** the Board instruct the Principal to investigate with the head of secondary to get competent teacher aides to assist with literacy/English and numeracy/math classes and prayer support.”

M Shaw/M Tito

4. Inward Correspondence: A parent complaint.

5. [Financial Report](#).

Resolved: “**That** the presentation of the financial report be received.”
\$14,000 wrongly coded to teachers travel.

D Rogers/ M Norman

6. Curriculum Review [Gateway](#), Te Reo not tabled. Next month

- a. **Resolved:** “**That** the Gateway report be received”

Board wishes to express positive feedback to Jessica for her report and work she is doing.

H Soatini/K Parone

- b. **Resolved:** “That the **Principal’s Report**: Ongoing summary of progress to date. Be received.”

D Rogers/M Norman

- c. **Resolved:** “That the Board appoint Robert Torr as Deputy Principal.”

D Rogers/K Paraone

Carried

- 7. **Special Topic: Property Report.** Preliminary meeting with the Principal and caretakers. Condition Assessment to come. Due next meeting.

8. Parent Complaint

- a. **Resolved:** “That the Board move into committee and the public be excluded to discuss a parent complaint from 5:40 pm.”

D Rogers/M Norman

- b. **Resolved:** “That the Board move out of committee at 6:10 pm.”

D Rogers/M Norman

- 9. **Previous May Meeting Minutes taken as read.**

10. Meeting Closure

2024	13 Feb	18 Mar	07 May	18 Jun	30 Jul	10 Sep	22 Oct	03 Dec
Policy Review (5-15 Mins)	Disciplinary Process Principal's Professional Expenses Reporting to the Board	Updating Board policies and Management policies and procedures.	Curriculum Delivery Policy		Personnel Policy		Financial Planning, Financial Condition, Asset Management Policies	Pandemic, Health and Safety Policy Legal Responsibilities Policy
Curriculum Review (5-15 Mins)		Te Reo		Gateway		Science		Social Sciences
Strategic Focus (45-60 Mins)	Annual Targets, plan and variance report		NCEA Progress		Numeracy and Literacy Targets		Budget, Annual Plan	Numeracy and Literacy Targets
Special Topic		Special Character		Property Report			NCEA Progress	
Note: Special Topic can be set by board as the need determines and reviewing the implementation of policy begins at Board Governance Policy page 3.								