

# Kaikohe Christian School Board Meeting Minutes September 10th 2024

## 1. Administration Matters

Opened by H Soatini

Apologies: M Tito

Present: H Soatini, D Kākā, R Ross, D Rogers, M Norman, K Paraone and J Podal.

## 2. Board [Correspondence](#)

Discussion around the bus from Kerikeri.

**Resolved:** “That inward and outward correspondence be received.”

D Rogers/H Soatini

Letter of thanks to Theresa from the Board to be written by the Presiding member.

## 3. Financial Report

[Presentation and analysis of the financial accounts](#)

**Resolved:** “That the presentation and analysis of the financial account be received and the accounts be approved for payment.”

D Rogers/H Soatini

## 4. Curriculum Review Secondary Science next meeting.

[Curriculum overview](#) for integrated curriculum Y1-10 including Science.

**Resolved:** “That the [Curriculum overview](#) for integrated curriculum Y1-10 report be received.”

D Rogers/M Shaw

## 5. Strategic Focus

**Principal’s Report:** [Ongoing summary of progress to date.](#)

**Resolved:** “That the Principal’s report be received.”

D Rogers/M Shaw

## 6. [Approve Kapa Haka Noho](#)

Frontpage of RAMS for to be completed.

**Resolved: “That the proposed Kapa haka noho be approved .”**

D Rogers/H Soatini

7. **Staff Report** Staff Rep by-election to be run
8. **Student Report** Student Rep election completed: D Kākā elected. H Soatini to attend meetings to support and mentor into the role.
9. **Special Topic:** Kerikeri Bus Run Changes covered in Principal’s

**10. Previous Meeting Minutes - [Confirmation and Matters arising](#)**

Matters Arising from the last meeting are still pending.

**Resolved: “That the previous minutes be taken as read.”**

D Rogers/H Soatini

11. Concerns raised about safety from basketballs hitting some kids on the courts. Left on the table without resolution but with ideas to implement.
12. Student reps to organize an official handball competition

**13. Meeting Closure**

Next meeting preparation:

Ag/Hort and Sustainability as part of the Science curriculum report.

The Condition Assessment Report is still due and may be deferred to October, December or January.

Financial Planning, Financial Condition, Asset Management Policies, Budget, Annual Plan, NCEA Progress

2024	13 Feb	18 Mar	07 May	18 Jun	30 Jul	10 Sep	22 Oct	03 Dec
Policy Review (5-15 Mins)	Disciplinary Process Principal's Professional Expenses Reporting to the Board	Updating Board policies and Management policies and procedures.	Curriculum Delivery Policy		Personnel Policy		Financial Planning, Financial Condition, Asset Management Policies	Pandemic, Health and Safety Policy Legal Responsibilities Policy
Curriculum Review (5-15 Mins)		Te Reo		Gateway		Science		Social Sciences
Strategic Focus (45-60 Mins)	Annual Targets, plan and variance report		NCEA Progress		Numeracy and Literacy Targets		Budget, Annual Plan	Numeracy and Literacy Targets
Special Topic		Special Character		Property Report			NCEA Progress	
<b>Note: Special Topic can be set by board as the need determines and reviewing the implementation of policy begins at Board Governance Policy page 3.</b>								