

**Meeting Minutes July 29 2025 4:00 PM at the Kaikohe Christian School in  
Whakatapuranga**

**1. Administration Matters**

Present: D Kākā, M Shaw, M Tito, R Torr, K Paraone, E Podal and M Norman.

**2. Board Correspondence:** From the MoE regarding attendance plan.

D Rogers/R Torr

**3. Financial Report**

Explanation from the Principal

**Resolved:** “That the presentation and analysis of the [financial accounts](#) be received and accounts be approved for payment.”

D Rogers/R Torr

**4. Policy Review:** Board Roles and Responsibilities brought over from the last meeting.

**Resolved:** “That the Principal attests and the board agrees that the policies are being upheld.” R Torr/K Paraone

**5. Curriculum Review** [Health and PE](#)

**Resolved:** “That the Health and PE curriculum be approved.”

K Paraone/R Torr

It is the board’s position that RSE guidelines are the responsibility of parents.

**6. Strategic Focus**

a. Primary Report [Integrated Curriculum](#) Head of Primary Trish Vesey.

**Resolved:** “That the Board supports the Head of Primary recommendation that the integrated learning program is aligned with the spiritual and learning goal of the school.”

M Shaw/D Rogers

b. **Principal’s Report:** [Ongoing summary of progress to date.](#)

**Resolved:** “That the Principal’s report be accepted.”

D Rogers/R Torr

**7. Staff Report**

[Staff report](#)

Plan for the toilets in play.

Concerns about the preference of enrolment. Criteria sent to the board to be circulated

with the staff.

8. Brief verbal report on the Charter consultation with Staff and timelines with the Principal appointment processes.

9. Resolved: “That the [Previous Meeting Minutes](#) be taken as read.” R Torr/M Norman

10. Meeting Closure Closed in prayer by R Torr at 5:20 PM

2025	11 Feb	25 Mar	6 May	17 Jun	29 Jul	26 Aug	14 Oct	18 Nov
Policy Review (5-15 Mins)	Principal’s appraisal report and agreement	Health and Safety & legal responsibilities		Board Roles and Responsibilities		Trustees' Code of Ethics		Chairpersons’ Role
Curriculum Review (5-15 Mins)	Variance reports and annual targets confirmed		Social Science including local history and Biblical Studies		Health and PE		Arts: Visual and Performing	

Strategic Focus (45-60 Mins)	Annual Plan Approved	Literacy		Numeracy	Primary Report Integrated Curriculum	Ongoing summary of progress to date		Budget
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Special Topic (45-60 Mins)	Pandemic Plan			NCEA Progress	Property Report		NCEA Progress	
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