

Meeting Agenda June 2025

4:00pm Opened in Prayer - Mike Norman

1. Administration Matters

- Apologies: Dechei August-Kaka

2. Board Correspondence [5-15 mins](#)

Moved that Inwards received.

R Torr/M Norman

Carried

3. Financial Report 5-15 mins

- Presentation and analysis of the [financial accounts](#)

Moved that the financial report be accepted and accounts approved for payment.

D Rogers/M Norman

Carried

4. Other Committee (if appropriate)

5. Policy Review: (see Annual Agenda) 5-15 mins Board Roles and Responsibilities [Governance Manual](#)

DR to create a shared doc for Board members input/reflections for next meeting.

6. Curriculum Review (see Annual Agenda) 5-15 mins

7. Strategic Focus (see Annual Agenda) 45-60 mins: (Numeracy deferred)

Charter School EOI

Discussed the prospect of becoming a Charter School - next steps are to seek answers to the unknown impacts then to establish a process timeline to determine whether to progress the application.

- **Principal's Report:** [Ongoing summary of progress to date.](#)

Note: prepared on 12/06 - updated on 17th to include financial information.

Moved that the Principal's Report be accepted

D Rogers/K Paraone

Carried

- **Staff Report** (if any)

- **Student Report** (if any)

8. Special Topic: (see Annual Agenda) 45-60 mins: [NCEA REVIEW pdf](#) [Additional Comments](#)

9. Previous Meeting Minutes - Confirmation and Matters arising
Moved R Torr/E Anderson-Podal
Carried

10. Meeting Closure 5-15 mins. Closed in Prayer: Robert Torr

- Comments on meeting procedures and outcomes
- Preparation for next meeting 22nd July

Members to prepare for the appointments process for a new Principal. Establish timeline, documentation, recruitment process.

2025	11 Feb	25 Mar	6 May	17 Jun	22 Jul	26 Aug	14 Oct	18 Nov
Policy Review (5-15 Mins)	Principal's appraisal report and agreement	Health and Safety & legal responsibilities		Board Roles and Responsibilities		Trustees' Code of Ethics		Chairperson's Role
Curriculum Review (5-15 Mins)	Variance reports and annual targets confirmed		Social Science including local history and Biblical Studies		Health and PE		Arts: Visual and Performing	
Strategic Focus (45-60 Mins)	Annual Plan Approved	Literacy		Numeracy	Primary Report Integrated Curriculum	Ongoing summary of progress to date		Budget
Special Topic (45-60 Mins)	Pandemic Plan			NCEA Progress	Property Report		NCEA Progress	