

## Minutes of March 9th, 2026 Meeting

Opening Prayer:

### 1. Administration Matters

- Apologies: K Tavaga
- **Attended:** G Bakewell, T Allen, M Tito, R Torr, P Giesbers, D Marupo, M Apiata, J Hetaraka.

### 2. Board Correspondence

OIA request if we have a Board policy on trustee use of personal devices.

Resolved: "That we respond by replying that we do not have a Policy."

Moved: P Giesbers, Seconder: M Shaw

Carried

### 3. Financial Report

- Explanation from the Principal Financial report will be sent out the next day.

### 4. Policy Review:

ETOC Policy review for further advice

Amend to change and add wording in the Procedures part in the Smoke Free Drug Free & Vape Free Policy.

Resolved: That with the Amendment of 1 Corinthians 6:19A, a Smoke Free, Drug Free & Vape Free Policy be adopted by the Board."

Moved: R Torr, Seconder: T Allen

Moved: R Torr "That the BOT endorse the school's move to School Docs to ensure that the BOT is up to date on all policies."

Seconded: BOT Chair

Discussion: This was around being up to date on legislative matters through the usage of School Docs

All in favour, Yes - Passed

Carried

### 5. Principal's Report:

ERO Visit

Health & Safety Policies

SchoolDocs  
Attendance Management Plan  
Moved Principal Report accepted

Moved: T Allen Seconder: M Tito  
Carried

**6. Previous Meeting Minutes - Confirmation and Matters Arising**

No minutes available

- Moved: R Torr Seconder: T Allen

Resolved that the public be excluded from the following parts of the proceedings of this meeting to discuss an incident of student harm and the Trustees' Code of Ethics.”

Resolved that the public be included for the remainder of the meeting.8:02 pm

Moved: R Torr Seconder:P Giesbers  
Carried

- Six more policies to be reviewed in April
- Lock-up Procedure
- Hirage & Rental Policy

**7. Meeting Closure 8:15: 5-15 mins**

Closing Prayer: Mike Shaw

- Comments on meeting procedures and outcomes
- Preparation for next meeting

| 2026                             | 11 Feb  | 9 Mar                                      | 6 May  | 17 Jun                           | 29 Jul                               | 26 Aug                              | 14 Oct                      | 18 Nov             |
|----------------------------------|---|--|--|----------------------------------|--------------------------------------|-------------------------------------|-----------------------------|--------------------|
| Policy Review<br>(5-15 Mins)     | Principal's appraisal report and agreement    | Health and Safety & legal responsibilities |  | Board Roles and Responsibilities |                                      | Trustees' Code of Ethics            |                             | Chairperson's Role |
| Curriculum Review<br>(5-15 Mins) | Variance reports and annual targets confirmed |  | Social Science, including local history and Biblical Studies |                                  | Health and PE                        |                                     | Arts: Visual and Performing |                    |
| Strategic Focus<br>(45-60 Mins)  | Annual Plan Approved                          | Literacy                                   |  | Numeracy                         | Primary Report Integrated Curriculum | Ongoing summary of progress to date |                             | Budget             |
| Special Topic<br>(45-60 Mins)    | Pandemic Plan                                 |  |  | NCEA Progress                    | Property Report                      |                                     | NCEA Progress               |                    |